

**KENTUCKY BOARD OF CERTIFICATION OF WATER TREATMENT AND
DISTRIBUTION SYSTEM OPERATORS**

MINUTES OF MEETING

October 22, 2009

The following are minutes of the Kentucky Board of Certification of Water Treatment and Distribution System Operator's meeting held October 22, 2009 at the Division of Compliance Assistance in Frankfort, Kentucky.

Board Members Present

Dillard Griffin, Chairman
Dr. Ed Story, Vice-Chairman
Barry Bolin
Debra Cantrell
Julie Roney

Others Present

Lisa Butler, Division of Compliance Assistance (DCA)
Julia Kays, DCA
Melissa Brothers, KWWOA

I. Call to order

Dillard Griffin called the meeting to order at 1:35 p.m. Lisa Butler called role.

II Introduction of guests and Guest Comments

Melissa Brothers, KWWOA was introduced to the board.

Melissa Brothers announced that KWWOA will be offering two mentoring classes of 10-15 people who have failed the certification exam. The operators will provide the instructors with their test breakdown. The instructors will focus on their particular areas of weakness for two days. KWWOA will also guarantee the operators who attend the session will pass their exam or they will be allowed to attend the course again for free. The instructor will be Bob Cashion with help from Ruth Lancaster and Killis Sinkhorn. The plan is to hold the classes before a certification program Frankfort test only date. For newly certified operators, KWWOA also will follow up with a letter offering free membership for year, a free online class and an explanation of the continuing education requirements and the renewal process.

Melissa also told the board that the KWWOA annual conference is on track and will be held in Louisville at the Galt House. The dates for the conference are April 11-14, 2010. She also mentioned that the fall conference will be held at Ramada Inn in Lexington on November 2-4, 2009.

III. Approval of minutes

A motion to approve the minutes from the September 17, 2009 meeting was made by Barry Bolin. Julie Roney seconded the motion. The motion carried.

IV. New Business

- A. Training Application Reviews (Addendum 1)
- B. Exam Application Reviews (Addendum 2)
- C. Ed Story entered a motion to approve the request from KWWOA to change instructors for Request # 7422. Dillard Griffin seconded the motion. The motion carried.

VI. Communication and Announcements

Lisa Butler distributed the September 2009 financial report.

Julia Kays gave the board a regulation update. The regulations were amended after the statement of consideration period. The highlights of the changes were:

- Changes to the Operator In Training (OIT) designation.
 - The OIT classification was extended to all of the certification types and levels.
 - The OIT will only be able to apply for an OIT license that is one step above their current certification level.
 - The OIT can not be in direct responsible charge.
 - They must submit a letter showing they have a certified operator at the facility that will be their mentor.
 - The mentor will not be held responsible for OIT actions unless they instruct the OIT to take the action.
 - The OIT must earn the necessary experience before their renewal period ends.
 - The mentor also must submit verification of their experience in order to remove the OIT designation from the license.
 - If the OIT does not obtain the required continuing education hours before the end of the renewal period the license will terminate.

The next step is for the regulation to go before the Administrative Regulation and Review Subcommittee (ARRS) for review in November. If the regulations pass through this committee and if the legislature is not in session; the regulations will go before the Interim Joint Committee on Agriculture and Natural Resources. This committee will meet in December. If there is no opposition they will go into effect in December. If the legislature is in session the regulations could be heard by the both the House and Senate.

VII. Adjournment

A motion to adjourn was made by Ed Story. Julie Roney seconded the motion. The motion carried. The board adjourned at 2:20 p.m.

Training Requests

Request Number	Provider Name	Name of Training	Date of Training	DW Hours Requested	DW Board Comments	DW 1st	DW 2nd	DW Motion passed	DW Hours approved	DW TCH #
1300	Wason, Inc.	E/One Troubleshoot and Repair Sessions	9/22/2009	8	Timed agenda only shows 7.0 hours	ES	BB	X	7.0	7424
1329	Louisville Water Company	AWWA Simultaneous Regulatory Compliance	9/16/2009	1.5		ES	BB	X	1.5	7575
1330	Atlas Machine & Supply	Trouble Shooting Control Panels	9/22/2009	2.5		GE	LG	X	2.5	7576
1331	Northern Kentucky Water District	AWWA Webcast: Water Storage Tanks: Operations and Maintenance	9/15/2009	1.5		ES	BB	X	1.5	7577
1332	Veolia Water North America	OSHA 10 hour	8/26/2009	10		ES	BB	X	10	7578
1333	Georgetown Water & Sewer Service	Permit Required Confined Space	9/22/2009	4		ES	BB	X	4.0	7579
1335	Wason, Inc.	Automatic Control Valve 2-Day Training Seminar	10/22/2009	11		ES	BB	X	11	7582
1336	Louisville Water Company	AWWA Fall Operator Series: Key Elements to Maintaining Distribution Sys.	9/30/2009	1.5		ES	BB	X	1.5	7583

Request Number	Provider Name	Name of Training	Date of Training	DW Hours Requested	DW Board Comments	DW 1st	DW 2nd	DW Motion passed	DW Hours approved	DW TCH #
1337	Louisville Water Company	Fire Extinguisher	10/22/2009	.5		ES	BB	X	.5	7584
1338	Louisville Water Company	Excavation Safety & Encountering Potentially Contaminated Soils	10/22/2009	3.0		ES	BB	X	3.0	7585
1339	Louisville Water Company	Traffic Control	10/22/2009	2		ES	BB	X	2.0	7586
1340	Louisville Water Company	Personal Protective Equipment (PPE)	10/22/2009	1.0		ES	BB	X	1.0	7587
1341	Louisville Water Company	Hazard Communication	10/22/2009	1.0		ES	BB	X	1.0	7588
1342	Louisville Water Company	Building Trust	9/24/2009	2.0		ES	BB	X	2.0	7589
1344	Northern Kentucky Water District	Corrosion and Its Control for Ductile Iron Pipelines	9/24/2009	1.5		ES	BB	X	1.5	7591
1347	Northern Kentucky Water District	EUCI Webinar: Social Media Utility Benchmarking & Best Practices Revealed	9/24/2009	1.5		ES	BB	X	1.5	7594
1348	Northern Kentucky Water District	The Art of Conflict Resolution	9/16/2009	4.0		ES	BB	X	4.0	7595

Request Number	Provider Name	Name of Training	Date of Training	DW Hours Requested	DW Board Comments	DW 1st	DW 2nd	DW Motion passed	DW Hours approved	DW TCH #
1349	Northern Kentucky Water District	AWWA Webcast: Key Elements to Maintaining Distribution System Integrity	9/30/2009	1.5		ES	BB	X	1.5	7583
1350	Northern Kentucky Water District	DOT Flagger Training	10/6/2009	2.0		ES	BB	X	2.0	7596
1351	Kentucky Rural Water Assoc.	Leak Detection Tools & Methods	10/22/2009	4		ES	BB	X	4.0	7597
1353	North Central Chapter KWWOA	NKWWOA & EKWWOA Fall School	11/2/2009	15	J. Roney abstained	ES	DG	X	15.0	7599
1354	Glasgow Water Co.	Microbiology Lab Training Session	10/23/2009	2		ES	BB	X	2.0	7600

Exam Requests

Request #	Name	AI #	Date Received by DCA	Application Type	If Reciprocity State & Current Certification	Status: Approved, Conditional Approval, Denied)	Comments	1st	2nd	Motion Carried
347	Michael F. Ramey	51584	9/18/2009	Treatment IV		Approved		DC	ES	X
348	Michael S. Polley	98008	9/18/2009	Distribution IV		Approved		DC	ES	X
349	Terri L. Harris	27650	9/14/2009	Treatment IV		Approved		DG	BB	X
350	Jack G. Anderson	101175	10/1/2009	Treatment IV		Approved		DG	BB	X
351	Robert N. Frye	97834	10/15/2009	Treatment IV		Approved		BB	DC	X
352	Ricky C. Perry	29169	10/19/2009	Treatment IV		Approved	D. Griffin abstained	DC	BB	X